

Five-year plan 2007-2012: Curriculum and Instruction

Goal 1: Expand Spanish instruction to all grade levels.				
<i>Objective 1.1: Examine implementing Spanish language instruction to the early childhood and elementary grades.</i>				
Action Steps	Person Responsible	Timeline	Resources	Evaluation
A1: The administration, faculty, and school council (finance committee) will determine whether an all-school Spanish program is viable.	Finance committee and Principal	January 2008	Finance committee and Texas Catholic Conference Education Department (TCCED)	Administration
A2: The administration will develop a plan to implement Spanish in the elementary grades.	Principal	May 2008	TCCED	Administration
<i>Objective 1.2: Implement Spanish instruction into the early childhood and elementary grades.</i>				
Action Steps	Person Responsible	Timeline	Resources	Evaluation
A1: Develop a new “Specials” schedule in which Spanish language instruction can be included in the pre-kinder through grade 5 schedule.	Administration	June 2008	TCCED	Administration
A2: Investigate curriculum objectives and resources for elementary Spanish instruction.	Principal and Teacher	August 2008; ongoing	Colleagues and Internet	Administration
A3: Hire a Spanish instructor	Principal	August 2008	Department of Catholic Schools; resumes	Administration



Goal 2: Expand technology infrastructure and further develop its integration into the curriculum.				
<i>Objective 2.1: Complete the integration of the technology curriculum into the regular classroom curriculum (Word, 4th; Power Point, 5th; Excel, 6th; Power Point Expanded, 7th; All MS Programs, 8th).</i>				
Action Steps	Person Responsible	Timeline	Resources	Evaluation
A1: Students in grades 6-8 will have at least one technology based project per semester in software application that they have been instructed in.	Technology Instructor and Teachers	Spring 2010, ongoing	Department of Catholic Schools' Objectives, TEA, and Technology Instructor	Administration
A2: All EXPO projects (annual event) for 8 th graders will be completed using technology applications.	Technology Instructor and Teachers	Spring 2011, ongoing	Technology Instructor and Teachers	Administration
<i>Objective 2.2: Extend the development of technology infrastructure into the classrooms.</i>				
Action Steps	Person Responsible	Timeline	Resources	Evaluation
A1: Evaluate the use of SMART boards in the classroom.	Principal, Technology Instructor and Teachers	December 2009	Teachers, Technology Instructor, and Internet	Administration
A2: Purchase one Smart board and train the teachers on its benefits and how to use it.	Principal and Technology Instructor	Fall 2009	Technology Instructor	Administration
A3: Determine its utility as a resource and evaluate the cost-benefit.	Principal and Teachers	Spring 2010	Technology Instructor and Principal	Administration
<i>Objective 2.3: Move to a fully wireless environment by 2012.</i>				
Action Steps	Person Responsible	Timeline	Resources	Evaluation
A1: Supply all teachers with laptops for daily use.	Principal	August 2012	Technology Instructor	Administration
A2: Purchase and instruct on a mobile laptop lab to be used in the wireless environment, expanding to three computer labs.	Principal	August 2012	Technology Instructor	Administration



Goal 3: Improve the vertical and horizontal alignment of curriculum through the Curriculum Mapping Process.				
<i>Objective 3.1: Establish horizontal consistency within grade levels.</i>				
Action Steps	Person Responsible	Timeline	Resources	Evaluation
A1: Teachers will map the major subject curriculum horizontally within their individual grade levels using Archdiocesan objectives, TEA objectives, and weekly lesson plan documents.	Principal	August 2008	Teachers	Administration
A2: Teachers will be given staff development time to discuss issues related to differences in classes and how it affects time on task and mastery of objectives.	Principal	Fall 2008, on-going	Teachers	Administration
<i>Objective 3.2: Establish vertical continuity throughout the grade levels.</i>				
Action Steps	Person Responsible	Timeline	Resources	Evaluation
A1: Teachers will meet colleagues in the grades that are adjoining to link curriculum and support efforts in meeting objectives.	Principal and Teachers	Spring 2009	Colleagues, grade partners, units	Administration
A2: The vertical continuity in major curriculum areas will be assessed and developed further as needed.	Principal and Teachers	on-going	Colleagues, grade partners, units	Administration

Goal 4: Implement an elementary reading and language arts program that will meet the various needs of students.

Objective 4.1: Adopt a reading program for grades kinder-6.

Action Steps	Person Responsible	Timeline	Resources	Evaluation
A1: Investigate newly revised reading/language arts programs that will meet the needs and levels of our students, grades kinder-6, and have extensive resources for enrichment and remediation.	Principal	Fall 2009	Teachers and Administration	Administration
A2: Investigate new Literature texts for the middle school grades.	Principal	Fall 2010	MS Teachers	Administration

Objective 4.2: Develop a sound scope and sequence for a school-wide Writing Program.

Action Steps	Person Responsible	Timeline	Resources	Evaluation
A1: Discuss and document with grade level partners and in units, schedules, rubrics, and standards for Writing of all genre.	Principal	Fall 2009	Professional Development and Teachers	Administration
A2: Set basic standards and rubrics for Writing at each grade level.	Principal	Fall 2009	Professional Development and Dept. of Catholic Schools	Administration
A3: Investigate resources to facilitate and enhance the Writing process in grades 4-8.	Principal	On-going	Professional Development and Teachers	Administration

Goal 5: Research the potential for reducing class size to 25 students in grades 1-8.

Objective 5.1: Research and calculate the financial costs associated with class size reduction and its impact on tuition.

Action Steps	Person Responsible	Timeline	Resources	Evaluation
A1: The finance committee will examine the impact of reducing class size on the annual budget; and, will prepare a plan with recommendations for a phase-in program to the Council, Principal and Pastor.	School Council	June 2010	Finance Committee	School Council President and Principal
A2: The finance committee will examine alternative ways to fund the school, in lieu of an increase in tuition, to compensate for reduced enrollment.	School Council	June 2010	Finance Committee	School Council

Objective 5.2 The School Council, Principal, and Pastor will review the data, recommendations, and school mission to determine the direction for future enrollment levels.

Action Steps	Person Responsible	Timeline	Resources	Evaluation
A1: The School Council, Principal, and Pastor will review the plan and make a decision regarding the viability of reducing class size and its impact on the school's mission and goals.	School Council, Principal, and Pastor	Fall 2010	Finance Committee	School Council, Principal and Pastor
A2: Acting on the decision to reduce enrollment, the Finance Committee will develop a long-range tuition schedule for 2011-2014 based on projected budget numbers.	School Council	Spring 2011	Finance Committee	Principal and Pastor